



## HEALTH RECORDS REQUIRED TO VOLUNTEER

In order to ensure protection of clients, residents and staff, volunteers need to have appropriate vaccination and immunity information on file for Bailey-Boushay House and Virginia Mason Employee Health record keeping.

**Please start the process of obtaining the following vaccination or immunization records as soon as possible.**

- **Tuberculosis skin testing** (2 – PPD’s) is required of all volunteers
  1. Copies of documentation of X-ray results if previously tested positive.
  2. Written documentation from a physician that you had the disease and were treated.
- **Measles/Mumps/Rubella (MMR)** immunity confirmed by one of the following:
  1. Written documentation of two (2) MMR immunizations received after 1968, **or**
  2. Copies of laboratory tests showing immunity, **or**
  3. Born before 1957, **or**
  4. Written documentation from a physician that you had each disease and the date
- **Chickenpox (varicella)** immunity confirmed by one of the following:
  1. Written documentation of two (2) varicella vaccinations or
  2. Copies of laboratory tests showing immunity.
- **Influenza or Flu vaccination** confirmed by the following:
  1. Written documentation of current annual flu vaccination if during flu season
- **Tdap** optional but encouraged
  1. Written documentation of most recent vaccination

Records may be obtained from the following sources:

1. Childhood vaccination records or school immunization records
2. Current place of employment (see Employee Health staff at your current place of work and ask for a summary of your records)
3. Physicians office records
4. Child Profile (or other online reporting sources)
5. Military records
6. Travel Vaccination Records

**Please fax or send PDF copies of health records to [206] 720-2299 attention Volunteer Manager or email them to [stephanie.pietras@virgniamason.org](mailto:stephanie.pietras@virgniamason.org)**